

Blythe Bridge High School Sixth Form 16-19 Bursary Application Form 2023-24

This form must be completed by the student applying for the bursary funding. Please bring this form and all of your supporting documents to Mrs Hodgkinson in the sixth form office. Please provide all evidence required to avoid delays. If you require any assistance completing this application form, please do not hesitate to contact us on 01782 392519 sixthform@bb-hs.co.uk. All information provided will be kept confidential.

Student Details (please print details and complete in black ink)

First Names:	Surname:
Date of Birth:	Home telephone No:
Email:	Mobile No:
Course Applied for/Enrolled on:	Address:

SECTION 1 – Vulnerable Bursary (up to £1,200 per annum). Please tick the boxes that apply to you:

I am an unaccompanied asylum seeker	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
*I am living in care	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
I am a care leaver (aged 16-18) <small>(If you are in Local Authority Care or a Care Leaver we require a letter from your Local Authority to confirm your status)</small>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
I live independently and am in receipt of Universal Credit	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
I am in receipt of Disability Living Allowance or Personal Independence Payment AND Universal Credit	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Please provide details of your Parent(s)/carer(s) below:

<p>Adult 1</p> <p>Full Name:</p> <p>Relationship to Applicant:</p> <p>Mobile Number:</p>	<p>Adult 2</p> <p>Full Name:</p> <p>Relationship to Applicant:</p> <p>Mobile Number:</p>
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(If you have ticked Yes to one or more of the above please go to Section 4. You will need to supply evidence before we can process your application.)

You need to supply the required evidence **BEFORE** we can process your application form (*see evidence required in italics*). The student applicants name should be written on **ALL** evidence submitted.

Please supply photocopies of evidence as we will not be liable for loss of original copies.

Please complete **EITHER** Section A or Section B below. Tick the boxes that apply to your household.

To be eligible for Free Meals you **must** be in receipt of one of the benefits stated in Section A.

SECTION 2 –Discretionary Bursary

A) Discretionary Bursary Including Free Meals –Benefits Based	Adult 1 Please tick	Adult 2 Please tick
Universal Credit (only if your household income is less than £7,400 a year) <i>4 most recent Universal Credit payment letters</i>		
Income based Job Seekers Allowance <i>Latest Award Letter issued since April 2023</i>		
Asylum Support from NASS <i>NASS Receipt of Payment</i>		
The Guaranteed Element of State Pension Credit <i>Most recent letter issued since April 2023</i>		
Incapacity Benefit Universal Credit (only if your household income is less than £7,400 a year) <i>Latest Incapacity Benefit Award Letter issued since April 2023/ All pages of your 3 most recent monthly Universal Credit</i>		
Child Tax Credit (provided you are not entitled to Working Tax Credit) and have an annual gross income of no more than £16,190 as assessed by Her Majesty's Revenue and Customs ALL PAGES - Full Award Letter dated April 2023– April 2024		
Disability Living Allowance/Personal Independence Payment <i>Latest Award Letter issued since April 2023</i>		

AFTER COMPLETING THE ABOVE, PLEASE GO TO SECTION 3

B) Discretionary Bursary Household Income £30,000 or less <u>after</u> deductions	Adult 1 Please tick	Adult 2 Please tick
Monthly Earnings <i>4 weekly/3 monthly current salary slips</i>		
Self Employed Earnings <i>(SA302)/Latest Tax Return/Audited Accounts</i>		
Universal Credit <i>All pages of your 3 most recent monthly Universal Credit</i>		
Contribution based Job Seekers Allowance/Universal Credit <i>Latest Award Letter issued since April 2023/ All pages of your 3 most recent monthly Universal Credit</i>		
Child Tax/Working Tax Credits ALL PAGES - Full Award Letter dated April 2023 - April 2024		
Other income (Please Specify Below) We do not include Maintenance, CSA Payments or Child Benefit		
1.		
2.		

AFTER COMPLETING THE ABOVE, PLEASE GO TO SECTION 4

I UNDERSTAND THAT THE INFORMATION I AM PROVIDING IS CONFIDENTIAL BUT WILL BE SEEN BY SENIOR LEADERS ASSESSING THE REQUEST, IF NECESSARY.

SECTION 3

Free Sixth Form Meals – *Only available to benefits based applicants

I would like to receive Free Sixth Form Meals vouchers on the days I attend Sixth Form, for the amount of £2.41.

Yes No (please tick relevant box)

SECTION 4 – Student Bank Account Details (*account must be in student applicant's name*)

Bank / Building Society Name:

Branch Location:

Name of Account Holder:

Sort Code:

Account Number:

Roll Number (Building Society Account):

SECTION 5 – Supporting Information

Please use this section to help us to understand any exceptional circumstances which are causing the you financial hardship

SECTION 6 – Declaration

Please read the declaration below carefully before signing:

1. I declare that the statements made on this form are true and to the best of my knowledge and belief are correct in every respect. I undertake to supply any additional information that may be required to support this application. I understand that if I refuse to provide information relevant to my claim the application will not be accepted. I also undertake to tell the school of any change in my circumstances in writing. I agree to repay the school in full and immediately any sums advanced to me if the information I have given is shown to be false or deliberately misleading and that this may result in a referral to the police with the possibility of prosecution.

2. I am aware that the funding covers only this academic year and that I must re-apply next year; there is no guarantee that I will receive funding for future years even if I am eligible for the current year.

Signed (Student):

Date:

Signed (Parent/carer of named above):

Date:

For Blythe Bridge High School & Sixth Form use only:

Date Received:

Bursary Approved: Yes or No

Nominated Bursary or Discretionary Bursary

Authorised by:

Date:

First payment made – date:

Additional Notes:

