



BLYTHE BRIDGE HIGH SCHOOL  
& SIXTH FORM

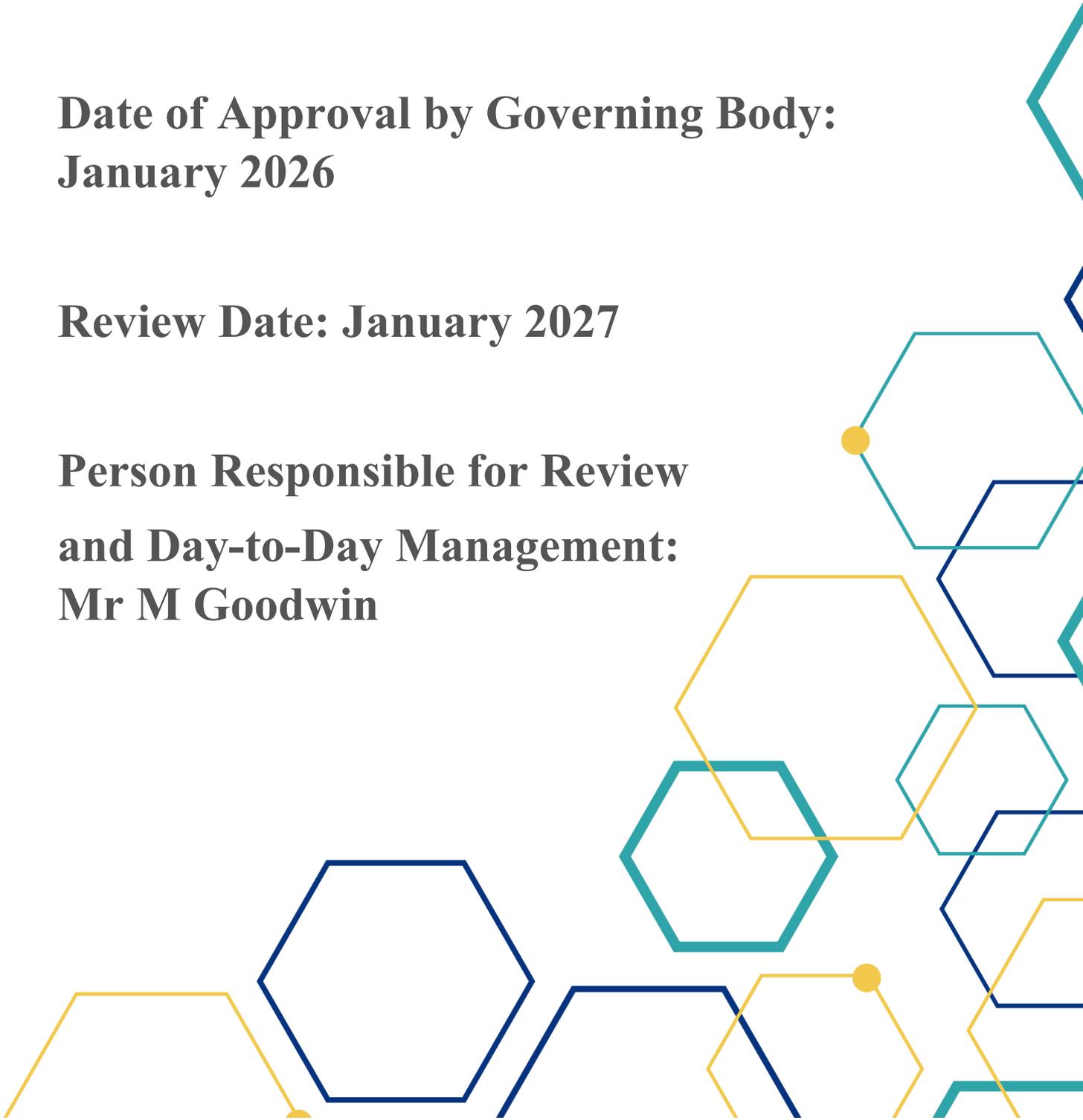
# **Provider Access Procedure**

**Drafted by: Mr M Goodwin**

**Date of Approval by Governing Body:  
January 2026**

**Review Date: January 2027**

**Person Responsible for Review  
and Day-to-Day Management:  
Mr M Goodwin**



## **Introduction**

This procedure statement sets out the school's arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under section 42B of the education Act 1997.

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## **Blythe Bridge High School & Sixth Form Student Entitlement**

### **Pupil entitlement**

The school's careers programme fully meets the Provider Access Legislation (2023) requirement of at least six encounters with providers of technical education and apprenticeships.

Students in years 8-13 are entitled:

- To find out about technical educational qualifications and apprenticeship opportunities as part of a careers programme which provides information in the full range of education and training options available to them at each transition point
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and taster events

**To understand how to make applications for the full range of academic and technical courses. For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.**

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider

(including the opportunity to meet staff and pupils from the provider)

- answer questions from pupils.

### **Meaningful provider encounters**

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it meaningful checklist ([Making it Meaningful: Benchmark 7 | CEC Resource Directory \(careersandenterprise.co.uk\)](https://careersandenterprise.co.uk/making-it-meaningful-benchmark-7-cec-resource-directory)).

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

### **Previous providers**

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- Buxton & Leek College
- Reaseheath College
- Stoke-on-Trent College

## **Destinations of our pupils**

## Year 11

| <b>Post 16 destination</b>             | <b>Number of students</b> | <b>Percentage</b> |
|--|---------------------------|-------------------|
| Blythe Bridge High School & Sixth Form | 70                        | 43%               |
| Stoke-on-Trent College                 | 24                        | 15%               |
| Stoke Sixth Form College               | 17                        | 10%               |
| Newcastle College                      | 29                        | 18%               |
| Reaseheath College                     | 2                         | 1%                |
| Apprenticeships                        | 5                         | 3%                |
| Employment                             | 0                         |                   |
| Other post-16 establishments           | 16                        | 10%               |

## Year 13

| <b>Post 18 destination</b>                                       | <b>Number of students</b> | <b>Percentage</b> |
|--|---------------------------|-------------------|
| Keele University   | 8                         | 11%               |
| Staffordshire University   | 11                        | 15%               |
| Various universities across the UK (not including Russell Group) | 20                        | 27%               |
| Russell Group universities                                       | 4                         | 5%                |
| Employment   | 3                         | 4%                |
| Gap year   | 3                         | 4%                |
| Apprenticeships  | 5                         | 7%                |
| Currently seeking employment                                     | 3                         | 4%                |
| Unknown  | 14                        | 19%               |
| BBHS   | 3                         | 4%                |

## Management of Provider Access Requests

### Procedure

A provider wishing to request access should contact Matthew Goodwin, Assistant Headteacher and Careers Leader, Tel: 01782 392519 Email: [m.goodwin@bb-hs.co.uk](mailto:m.goodwin@bb-hs.co.uk)

Resources can be sent to the following address:

Blythe Bridge High School & Sixth Form, Cheadle Road, Blythe Bridge, Stoke-on-Trent, ST119PW

### Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils or their parents or carers. Student feedback from provider encounters is gathered and used to refine future sessions.

|  | Autumn term  | Spring term   | Summer term  |
|--|--|---|--|
| Year 8<br>Exploration<br><i>Investigating local growth sectors and employability skills.</i> | <p>Careers assembly</p> <p>Drop down day – enterprise</p> <p>Citizenship – money management</p> <p>Overview of post 16 options for students and parents, to include: A levels, Applied General Qualifications (e.g., BTECs), technical/vocational qualifications, apprenticeships, traineeships and supported internships</p> <p>Event for University Technical Colleges</p> | <p>Citizenship – skills for the future</p> <p>STEM opportunities</p> <p>Employer event for students and parents</p> <p>Careers advice meeting</p>           | <p>University visit</p> <p>Technical/vocational tasters at local college/s, training providers – delivered by Stoke-on-Trent College</p> <p>Careers advice meeting</p>   |
| Year 9<br>Decision-making<br><i>Making informed choices about subjects and careers</i>       | <p>Careers assembly</p> <p>Citizenship – careers for life</p> <p>Careers advice meeting</p> <p>Event for providers of technical education/ apprenticeships to include Further Education colleges, UTCs or Studio schools and training providers</p>  | <p>Assembly and parent event focussing on options</p> <p>KS4 Options event</p> <p>Employer event for students and parents</p> <p>Careers advice meeting</p> | <p>Drop down day – employability skills workshops</p> <p>Out to work day</p> <p>Technical/vocational tasters at local college/s, training providers – delivered by Buxton &amp; Leek College</p> <p>Careers advice meeting</p> |
| Year 10<br>Preparation<br><i>Developing CV writing, networking, and workplace skills.</i>    | <p>Careers assembly</p> <p>Careers advice meeting</p> <p>Work experience assembly and preparation event</p>  | <p>Citizenship – employability and transferable skills</p> <p>Careers advice meeting</p>  | <p>Work experience</p> <p>Technical/vocational tasters at local college/s, training providers – delivered by Reaseheath College</p> <p>Career interviews (NEET)</p>  |
| Year 11<br>Commitment<br><i>Finalising post-16 choices and understanding career impact</i>   | <p>Careers assembly</p> <p>Assembly focussing on post-16 pathways</p> <p>University and apprenticeship fair</p>  | <p>Citizenship – future pathways and financial choices</p> <p>School careers fair (post-16 and post-18)</p>   | <p>Confirmation of post 16 education destinations for all students</p>   |

|   |  |  |  |
|---|--|--|--|
|   | Careers conversations with SLT<br>Career interviews<br>Post 16 application support   | Assembly focussing on college and T-levels<br>Career interviews<br>Post 16 interviews  |  |
| Year 12<br>Experience<br><i>Gaining real-world exposure through networking and placements.</i>    | Careers assembly<br>University and apprenticeship fair<br>Higher education speakers (universities, apprenticeships and finance)<br>Post-18 assembly – higher and degree apprenticeships<br>Meeting with careers advisor  | Citizenship – employability and transferable skills<br>Higher education speakers (universities, apprenticeships and finance)<br>School careers fair (post-16 and post-18)<br>Small group sessions: future education, training and employment options<br>Meeting with careers advisor | Citizenship – future pathways and UCAS applications<br>Higher education speakers (universities, apprenticeships and finance)<br>Work experience<br>Small group sessions: future education, training and employment options<br>Meeting with careers advisor |
| Year 13<br>Transition<br><i>Taking action towards employment, apprenticeships, or university.</i> | Careers assembly<br>Citizenship – careers for life<br>Assembly focussing on post-18 pathways<br>Higher education speakers (universities, apprenticeships and finance)<br>University and apprenticeship fair<br>Workshops – HE and higher apprenticeship applications<br>Meeting with careers advisor | School careers fair (post-16 and post-18)<br>Meeting with careers advisor  | Confirmation of post 18 education destinations for all students  |

## Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available any specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the school's main reception and the Careers Leader will ensure they are made available in our public careers space. The careers space is available to all pupils at lunch and break times.

## Complaints:

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)